

**WHITE CREEK TOWN BOARD MINUTES  
JANUARY 10, 2023**

The White Creek Town Board held their first meeting of the New Year on Tuesday, January 03, 2023 at the Major General John Wilson Sprague Building. Supervisor James Griffith called the meeting to order at 7pm. Members present at the meeting were Supervisor Griffith, Town Board Members Gregory Austin, Tammy Taber, Lance Wang and Gregory Woodcock. Also present at the meeting were Budget Officer Laura Manning, Newly Elected Town Assessor Darryl Caputo and Highway Superintendent Chris Rieben.

**2023 Resolutions and Appointments – Resolution 1-2023**

The first order of business for the evening was to approve and adopt all resolutions and appointments for 2023. The resolutions and appointments were read by the Town Clerk and the motion was under a blanket resolution designated as Resolution 1 of 2023. Lance Wang made the motion to adopt said resolution, seconded by Gregory Austin. All members voted in favor of said resolution.

**Resolution 2-2023 – Procurement Policy**

The Board approved and adopted the Town's Procurement Policy as presented. Motion by Gregory Austin, seconded by Lance Wang and all voted in favor of adoption.

**Resolution 3-2023 – Investment Policy**

The Town Board approved and adopted the Town's Investment Policy as presented. Gregory Woodcock made the motion to adopt said policy, motion was seconded by Lance Wang and all others voted in favor of adoption.

**Resolution 4-2023 – Approval of December 13, 2022 Town Board Minutes and December 27, 2022 Year End Meeting**

Lance Wang made the motion to waive the reading of the minutes of December 13, 2022 and Year End Meeting of December 27, 2022 and approve as presented. Tammy Taber seconded the motion and all others voted in favor of approval.

**Town Resident's Comments**

A brief discussion ensued in regards to the Amish horse and buggy's on the roads after dark. Several people expressed safety concerns. Supervisor Griffith stated

this is a concern throughout the county not just in the White Creek/Cambridge.

### **Assessor's Report**

Former Assessor Bobbi Stone submitted a monthly report for December 2022 to the Board. There were 22 transfers for the months of October and November 2022. Exemption renewal forms have been sent out. Newly appointed Assessor Darryl Caputo will be attending training sessions this month.

### **Town Clerk's Report**

Town Clerk Lisa Austin-Cuddihy submitted the monthly report for December 2022. Revenues of \$580.00 were collected with just 102.36 as the Town's portion. Lisa also submitted a yearly report of fees collected for 2022. A total of \$21,337.00 was collected with the local revenues being \$3,594.84. Tax collection has been going well, but there have been numerous issues with the bills not reaching the taxpayer by mail. Please call the office if anyone is missing the tax bill for this year.

### **Budget Officer's Report**

Budget Officer Laura Manning submitted the monthly operating statement to the Town Board.

### **Highway Superintendent's Report**

Highway Superintendent Chris Rieben submitted a monthly report of activities to the Board. The crew has been out five (5) times plowing and sanding and four (4) times sanding due to icy conditions. Around 600 ton of sand was used and around 70 ton of salt. A bed chain was put in the 2099 7600 truck. Trees have been cut on Lincoln Hill, McKie Hollow and Center Roads.

Chris presented a quote to the Board for the fire alarm and carbon monoxide detectors at the garage. The carbon monoxide detectors are outdated and the alarm system needs work. The amount of quote to perform updates is \$2,372. A monitoring fee of \$624.00 is charged separately annually. The Board members reviewed the proposal.

**Resolution 5-2023-Updating the Highway Garage Alarm System**

Gregory Austin made the motion to accept the quote from Alarm & Suppression, Inc. to provide monitoring as well as repairs to the existing system at the Town Highway Garage at a cost of \$2,307.50. The annually monitoring of the system will be billed separately. Lance Wang seconded the motion and all others voted in favor of said resolution.

**Audit Report- Resolution 6-2023**

Gregory Woodcock stated that all vouchers for payment have been approved by the Town Board Members and made a motion to approve payment of vouchers. The total of all vouchers was \$18,872.39. Tammy Taber seconded the motion and all others voted in favor of approval.

**2022 Justice Court Audit – Resolution 7-2023**

Town Board Members Gregory Austin and Lance Wang conducted an audit of the Town Justice Court records on January 10, 2023 and completed the required checklist of Initial Review of Justice Court Records. The Board members reported the Judges books are impeccable and Lance Wang moved to approve the Court Audit for 2022. Motion was seconded by Gregory Austin and all others voted in favor of resolution.

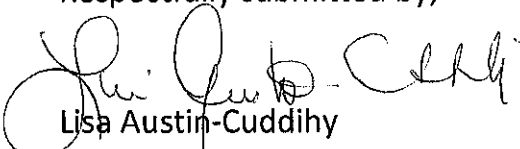
**Justice Court Report**

Town Justice Scott Lucey submitted the monthly court report for December 2022 in the amount of \$3,057.50.

**Adjourn**

There being no further business on the agenda, Lance Wang made a motion to adjourn the meeting. Tammy Taber seconded the motion and all were in favor. Meeting adjourned at 8:15pm.

Respectfully submitted by,

  
Lisa Austin-Cuddihy  
White Creek Town Clerk