

WHITE CREEK TOWN BOARD MINUTES  
SEPTEMBER 12, 2023

The White Creek Town Board held their regular monthly meeting on Tuesday, September 12, 2023 at the Jermain Hall in White Creek, New York. Supervisor James Griffith called the meeting to order at 7pm. Roll call was taken by the Clerk; all members were present at the meeting: Gregory Austin, Tammy Taber, Lance Wang, Gregory Woodcock and Supervisor James Griffith. Also present were Budget Officer Laura Manning, Highway Superintendent Chris Rieben, Town Assessor Darryl Caputo and White Creek Fire Chief Mark Robinson.

**Resolution 39-2023- Approval of August 08, 2023 Town Board Meeting Minutes**

Lance Wang made a motion to approve the minutes of the August 08, 2023 Town Board meeting as presented. Tammy Taber seconded the motion and all voted in favor of approval.

**New Business**

**Resolution 40-2023 – Notice of Bids for 2025, 2026 and 2027 Lawn Care**

Due to the fact that the current lawn care contract will expire at the end of this year, a motion was made by Gregory Austin to advertise for bids and schedule the opening of bids for Tuesday, October 10, 2023 at 7pm. Motion was seconded by Lance Wang and all voted in favor.

**Resolution 41-2023 – Reappointment of Gary Mears to the Board of Assessment Review**

Lance Wang made a motion to reappoint Gary Mears as a member of the Board of Assessment Review for a term beginning October 1, 2023 through September 30, 2028. Gregory Austin seconded the motion and all others voted in favor of the appointment.

**Resolution 42-2023 – Approval of a Credit Card for Town Business**

Supervisor Griffith made a motion to approve the application for a credit card to be used for town business only. Lance Wang seconded the motion and all others voted in favor.

**Resolution 43-2023 – Approval of Transfer of Funds**

The Board approved the transfer of funds in the amount of four thousand dollars (\$4,000.00) from account 1340.1 to account 1340.4. The transfer will cover the costs of Al Nolette to complete four (4) audits to NYS at a cost of one thousand dollars (\$1,000.00) for each audit. Lance Wang made the motion to approve said transfer of funds, seconded by Tammy Taber and all others voted in favor.

**Old Business**

**Salt Shed Grant Application**

Supervisor Griffith wanted to clear up the rumors in regards to the salt shed discussion. The Town is merely applying for a NYS grant to cover the costs of upgrading the current salt shed. Requirements of applying for the grant is to have written proposals of the costs of a new salt shed. At this point in time, the Board has committed to applying for the grant and at which

time the grant may be awarded to the Town, it will then be decided to accept or deny the grant money.

### **Town Residents Comments**

Resident Perry Young asked Highway Superintendent Chris Rieben some of his plans for different pieces of equipment and a stop sign on Lincoln Hill Road and Niles Road also needs his attention. Resident Eleanor Tracy asked about a reflector being placed at the turn for County Route 68 off Route 22, that it is still difficult to see the turn at night even with the street light on Route 22.

### **Assessor's Report**

Town Assessor Darryl Caputo submitted a monthly report of activities to the Board. Darryl also stated that there could be potential legal action taken against those who file false documentation for tax exemptions. Darryl will be meeting with the Town Attorney and Laura Chadwick the Director of Washington County Real Property.

### **Town Clerk's Report**

Town Clerk Lisa Austin-Cuddihy submitted the August monthly report. Revenues were collected in the amount of \$3,279.00 with the town's portion being \$343.11.

### **Budget Officer's Report**

Budget Officer Laura Manning submitted the monthly operating statement to the Board. The expenses are on par for this time of year and she is awaiting the fourth quarter sales tax and CHIPS money.

### **Highway Superintendent's Report**

Highway Superintendent Chris Rieben submitted a monthly report of activities to the Board. They have been working on ditches and putting culverts in. The tractor is repaired so they will be mowing again soon. They placed a new drain in the Town Office parking lot and hope it will be paved in a few weeks. Chris requested that a landline phone be put back at the garage as the service is not good for use of the cell phone that it presently being used there. The Board gave the okay to contact Verizon and get the landline phone back working at the garage.

### **Resolution 44-2023 – Letter of Intent for a New Truck for Highway Department**

At Chris's request the Board approved the issuance of a letter of intent to Navistar, Inc. for the purchase of a new 2025 International Model HX520 SFA 6x4 heavy duty tandem axle truck using the town's existing SDS14SS body, new plow, wing and all necessary hydraulics and attachments at a cost of \$258,746.00 according to the Onondaga County Bid Award. Motion was made by Tammy Taber, seconded by Gregory Woodcock and all others voted in favor.

### **Resolution 45-2023 – Approval of Monthly Vouchers**

After review and approval of vouchers by the Board Members, Gregory Woodcock made a motion to approve all vouchers submitted for payment. Lance Wang seconded the motion and

all voted in favor. General Account - \$7,687.58 and Highway Account - \$38,243.99 for a total of \$45,931.57.

**Town of White Creek Fire Department**

Fire Chief Mark Robinson presented the Board with the department's budget request for 2024.

**Justice Court Report**

Town Justice Scott Lucey submitted the court report for August in the amount of \$3321.00

**Supervisor Report**

Supervisor Griffith stated that a 2024 Budget Workshop meeting is scheduled for Tuesday, September 26<sup>th</sup> at 6pm at the Town Office.

**Adjourn**

There being no further business on the agenda, Supervisor Griffith made the motion to adjourn the meeting, motion seconded by Lance Wang and all voted in favor. Meeting adjourned at 8:25pm.

Respectfully submitted by,

Lisa Austin-Cuddihy  
White Creek Town Clerk