

**WHITE CREEK TOWN BOARD MINUTES
2025 ORGANIZATIONAL MEETING
JANUARY 14, 2025**

The White Creek Town Board held the first meeting of the New Year on Tuesday, January 14, 2025 at the Major General John Wilson Sprague Building, 28 Mountain View Drive, Cambridge, New York. Supervisor Lance Allen Wang called the meeting to order at 7 pm.

Roll Call

Supervisor Lance Allen Wang was present at the meeting along with Town Board Members Gregory Austin, Carey Murphy, Tammy Taber and Gregory Woodcock. Also present: Budget Officer Lester Losaw, Highway Superintendent Chris Rieben and Town Historian Ted Rice.

2025 Resolutions and Appointments – Blanket Resolution 1-2025

The Town Board approved the appointments and resolutions presented for 2025 by a blanket resolution (Resolution 1-2025). Motion to approve was made by Carey Murphy, seconded by Tammy Taber and all others voted in favor.

Resolution 2 – 2025 Procurement Policy

The Town Board unanimously approved the Procurement Policy for 2025 as presented. Motion to approve by Gregory Austin, seconded by Gregory Woodcock and all voted in favor of approval.

Resolution 3-2025 – 2025 Investment Policy

The Town Board unanimously approved the Investment Policy for 2025 as presented. Motion to approve by Carey Murphy, seconded by Tammy Taber and all others voted in favor.

Approval of Minutes

Resolution 4-2025 – December 10, 2024 Meeting Minutes

Gregory Woodcock made a motion to approve the December 10, 2024 regular meeting minutes as presented. Motion seconded by Carey Murphy and all others voted in favor.

Resolution 5-2025 – December 30, 2024 Year End Meeting Minutes

Carey Murphy made a motion to approve the December 30, 2024 Year End meeting minutes as presented. Motion seconded by Gregory Woodcock and all others voted in favor of approval.

New Business

Resolution 6-2025 – Salary Increases Assessor's Office

The Board approved a salary increase for Town Assessor Darryl Caputo. The salary for the Assessor will see an increase of eight thousand dollars. The present salary of \$14,000.00 will increase to \$22,000.00. The increase is due to Darryl also performing the duties of the Clerk to the Assessor. Carol Paul resigned the position in March of 2023 and it has not been filled since

that time. Said increase will take effect immediately. Motion to approve was made by Gregory Austin, seconded by Gregory Woodcock and all other voted in favor of the salary increase.

Resolution 7-2025 – Salary for William McCarty, Mentor to Assessor

It was agreed by the Board that William McCarty would continue to assist the Assessor on an as needed basis with a salary not to exceed six thousand dollars (\$6, 000) Motion by Gregory Austin, seconded by Gregory Woodcock and all others voted in favor.

Resolution 8-2025 – Salary Increase for Highway Department Employees

After a discussion, the Town Board agreed to a seventy cent (\$.70) per hour increase for the highway employees making the hourly wage \$24.80. Motion to approve the increase was made by Tammy Taber, seconded by Gregory Austin and all members voted in favor of said resolution.

Resolution 9-2025 – Councilman Gregory Woodcock to forego 2025 Salary

Councilman Gregory Woodcock stated that he would be foregoing his salary for the 2025 calendar year. The Board accepted his request. A motion was made by Supervisor Wang to approve Councilman Woodcocks request to forego his salary. Motion was seconded by Gregory Austin and all others voted in favor.

Assessor's Report

Town Assessor Darryl Caputo submitted a monthly report to the Board. He has already received 72 exemption applications for many different exemptions. He provided information to 27 taxpayers as requested and has continued with field data collection in both the Village and Town.

Town Clerk's Report

Town Clerk/Tax Collector Lisa Austin-Cuddihy submitted a monthly report to the Board in the amount of \$307.00 with the Town's portion being \$126.29. Tax collection is well under way and to date \$512,560.53 has been collected.

Budget Officer's Report

Budget Officer Lester Losaw submitted the monthly operating statement to the Board. Lester stated that the budget adjustments will be ready for next month's statement.

Highway Superintendent's Report

Highway Superintendent Chris Rieben presented a monthly report of activities to the Board. The crew has been out fifteen different times since last month's meeting. They plowed and sanded 13 times and sanded 5 times. This required the use of 60 tons of salt and 1260 yards of sand. A shed has been built to store the pump for the brine and chloride tanks. Repairs were done on the 2009 7600 dump truck and the single axle dump truck. The new culvert for bridge in Ash Grove is in and the new dump truck will be ready in the spring.

Audit Report – Resolution 10-2025 – Approval of Vouchers

Councilman Gregory Woodcock made a motion to approve the vouchers submitted for payment which includes the year end vouchers and the January 2025 vouchers. Year End Vouchers totaled \$17,415.05 (general fund: \$4,870.64 and highway fund: \$12,544.41) and the January vouchers total was \$26,643.77 consisting of \$7,046.18 for general fund, \$5,097.59 for the highway fund and \$14,500.00 in ARPA funds. Gregory Austin seconded the motion to approve and all others voted in favor.

Justice Court Report

Town Justice Scott Lucey submitted the monthly report for December 2024 totaling \$5,221.00. A court audit has been scheduled for January 27, 2025.

White Creek Fire Department News

Councilwoman Tammy Taber reported that the department responded to 45 calls in 2024. Members recently attended some training at the Cambridge Fire Department.

Public Comment

Resident Perry Young asked for an update on the addition to the building. Councilman Austin stated that there is a rough draft of notice to bidders for the project. The bid will be advertised prior to next month's meeting. Mr. Young also questioned why the December meeting was not in the Eagle Newspaper. Councilman Austin stated that some technical difficulties in transcribing had occurred.

Adjourn – Resolution 11-2025

There being no further business on the agenda, Supervisor Wang entertained a motion to adjourn the meeting. Motion was made by Carey Murphy, seconded by Gregory Woodcock and all others voted in favor. Meeting adjourned at 8:00 pm.

Respectfully submitted by,



Lisa Austin-Cuddihy
White Creek Town Clerk

RESOLUTIONS-2025

WHEREAS, Appointments must be made for the Town of White Creek for the following positions and duties, **THEREFORE BE IT;**

Resolved, that the motions will be under a blanket resolution designated as Resolution #1

1. Move that the **ARROW BANK** and the **EVERGREEN BANK AND MBIA ASSET MANAGEMENT CORPORATION** be designated as official depositories for Town funds.
2. Move that **THE EAGLE** be the official Town newspaper.
3. Move that **Kara Lais** , be appointed as Attorney for the Town at an hourly rate
4. Move that **LESTER LOSAW** be appointed as Budget Officer and Supervisor Clerk
5. Move that **NANCY QUELL** be appointed as Dog Control Officer for the Town.
6. Move that **GREGORY AUSTIN**, be appointed as Health Officer for the Town.
7. Move that **THEODORE RICE** be appointed as Historian of the Town.
8. Move that **LISA AUSTIN-CUDDIHY** be appointed as Registrar of Vital Statistics for the Town.
9. Move that official Town business begin on January 14, 2025 and that all further meetings be conducted on the second Tuesday of each month at 7:00 p.m. If holidays or Election Day fall on meeting dates the meeting will be held on Wednesday of that week.
10. Move that the Town Clerk post the Minutes of each Board Meeting on the Public Notes Board, the Town website and a copy be provided to each Board member.
11. Move that 67 cents per mile be reimbursed to Town Officials and Employees using their personal vehicle to conduct **TOWN BUSINESS ONLY**.
12. Move that **THEODORE RICE**, be appointed as Archivist for the Town and that, **TAMMY TABER** be appointed as Town elected member.
13. Move that an attorney be hired as needed by the Town Planning Board
14. Move that **KRISTEN KELLY** be appointed as Chairperson of the Planning Board for the Town.
15. Move that **TAMMY TABER** be appointed as Deputy Supervisor for the Town.

16. Move that the Planning Board Members pay rate shall be set at \$40.00 per meeting, with the Chairperson of the Board receiving \$50.00 per meeting.
17. Move that salaries for Town Employees be set at the rate agreed on for the 2025 Budget year.
18. Move that those utility bills and other bills that will have penalties attached or service charges levied be paid prior to the Town Board Audit.
19. Move that **GREGORY AUSTIN** and **TAMMY TABER** be appointed as Highway Committee for the Town.
20. Move that **GREGORY WOODCOCK** and **CAREY MURPHY** be appointed as Audit Committee for the Town.
21. Move that **TRACY LUCEY** be appointed as Court Clerk for the Town.
22. **LISA AUSTIN – CUDDIHY** be appointed as Records Management Officer for the Town.
23. Move that **WILLIAM MCCARTY** be appointed as the Clerk to the Assessor on an as needed basis.
24. Move to appoint **JAMES GRIFFITH** as the Town's representative to the LDC Board
25. Move that **LISA AUSTIN-CUDDIHY** be appointed Receiver of Taxes.
26. Move that the following individuals be appointed to the Recreation Field Committee
TAMMY TABER AND BROOKE TURNER
27. Move that the following individuals be appointed to the County Farm Ag Committee
SHAWN MURPHY AND BRIAN GILCHRIST
28. Move that **CAREY MURPHY AND GREGORY AUSTIN** be appointed to the Town Farm Agricultural Committee.
29. Move that **GREGORY AUSTIN AND GREGORY WOODCOCK** be appointed to the Building Committee
30. Move that Bartlett, Pontiff, Stewart and Rhodes Law Firm be appointed to serve as Attorneys to the Assessor's Office for Article 7 litigation as needed.
31. Move that **TAMMY TABER** be appointed as Cemetery Representative.
32. Move that **LANCE WANG, LESTER LOSAW AND TAMMY TABER** be appointed as the Budget Committee for the Town.

33. Move that **LANCE WANG, GREGORY AUSTIN AND LISA AUSTIN-CUDDIHY** be appointed as the Security Committee.
34. Move that the current Town Official Communications/Social Media Policy of June 11, 2024 and the Workplace Violence Prevention Program of April 05, 2024 remain in effect until superseded.

Resolution 1-2025 – Blanket Resolution for 1-34

Motion by: **Carey Murphy**

Seconded by: **Tammy Taber**

Ayes:

Supervisor Lance A. Wang

Gregory Austin

Carey Murphy

Tammy Taber

Gregory Woodcock